



Application Guide New licence or changes

How to apply and document that you meet the requirements for a Nordic Swan Ecolabel licence.

Introduction

This guide helps you create a request for a new application, or a request to make changes to your Nordic Swan Ecolabel Licence.

- Please read the guide carefully before you start creating the application request.
- When Nordic Ecolabelling introduces new features, this guide may be updated. Check that you have the latest version on our website.

Version 2.0

Contents

Step 1: Sign in and change your password.

Step 2: Create your application request.

The application request process


1.

Sign in and
change your
password.

2.

Create
your application
request.

1. Sign in and change your password.

Nordic Ecolabelling 

SIGN IN

Nordic Ecolabelling Portal

Username

Password

[Forgot password?](#) **SIGN IN**

Nordic Ecolabelling ©
Trouble logging in? Please check your username and password.
If you need help, please contact the administrator in the country
where your account was created.
[Click here to contact us.](#)

4.3.0.1

Please use Microsoft Edge or Google Chrome as web browser.



Please sign in here:
[Nordic Ecolabelling Portal](#)

The Portal Terms & Conditions
appear the first time you log in.

1. Sign in and change your password.

Nordic Ecolabelling Terms & Conditions

By using the site I accept the following terms and conditions of Nordic Ecolabelling's portal:

- The login credentials are personal and may not be given to another person.
- The login is valid for as long as my company has ongoing applications in the portal or valid ecolabelling licences.
- I understand that I am responsible to ensure the information and the documents I submit in the portal are correct and truthful.
- I am aware that Nordic Ecolabelling may change my password to avoid misuse, and that I will be informed of this immediately.
- Nordic Ecolabelling may withdraw my login credentials if I or my company in any way breach these rules or in some other way misuse the portal in a manner that goes against its purpose.

ACCEPT

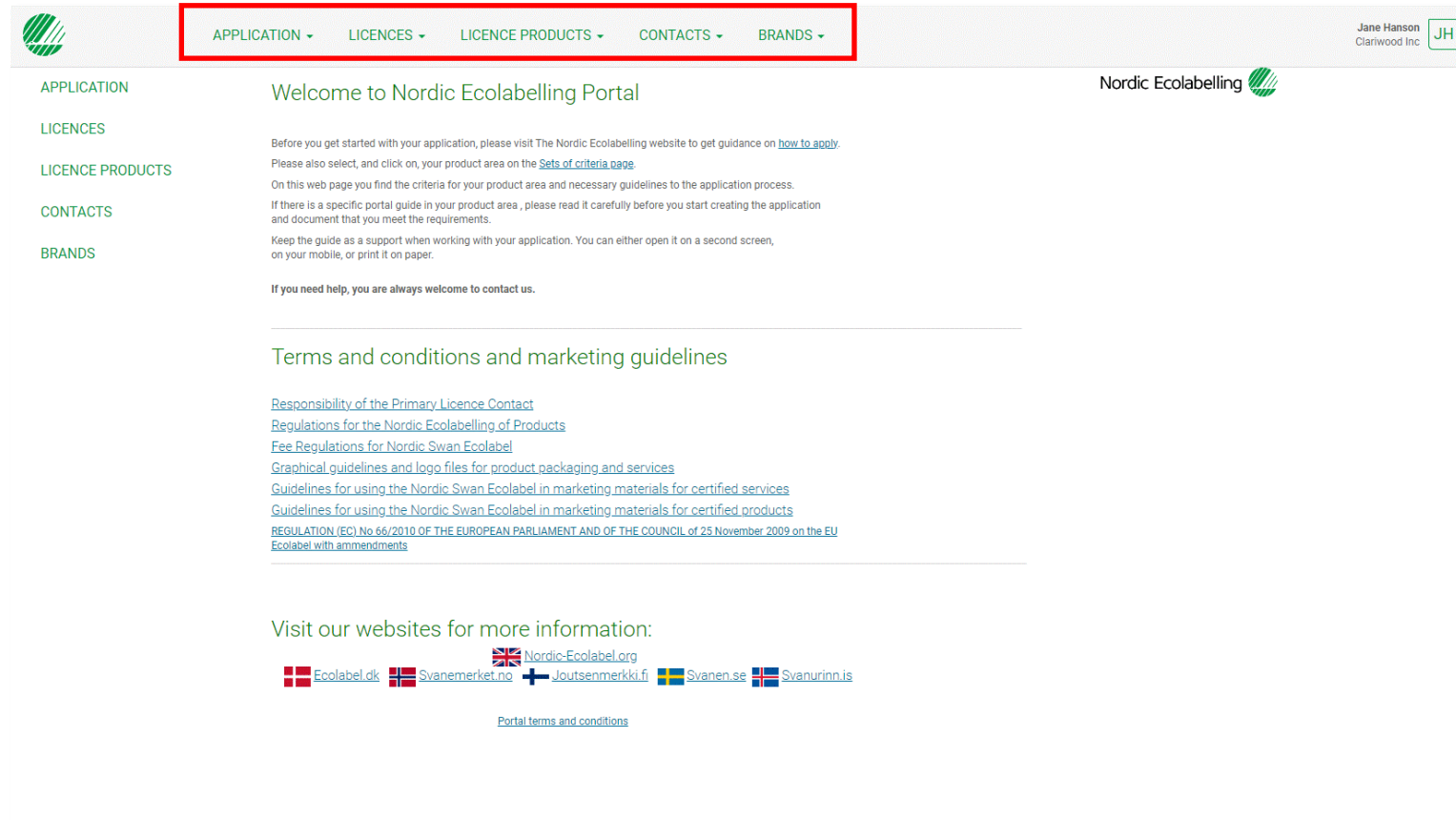
REJECT

Please note!

Never use Google translate.

You need to accept the
Terms & Conditions to proceed.

1. Sign in and change your password.



Once you have signed in, you will see this view.

Here you can find all the ongoing applications for your company.

You will also find information about all the licences, licenced products, contacts and brands registered in your company account.

The terms and conditions and links to the Nordic Ecolabelling international website and all our national websites can also be found here.

The application request process

How to apply and document that you meet the requirements for a Nordic Swan Ecolabel licence.

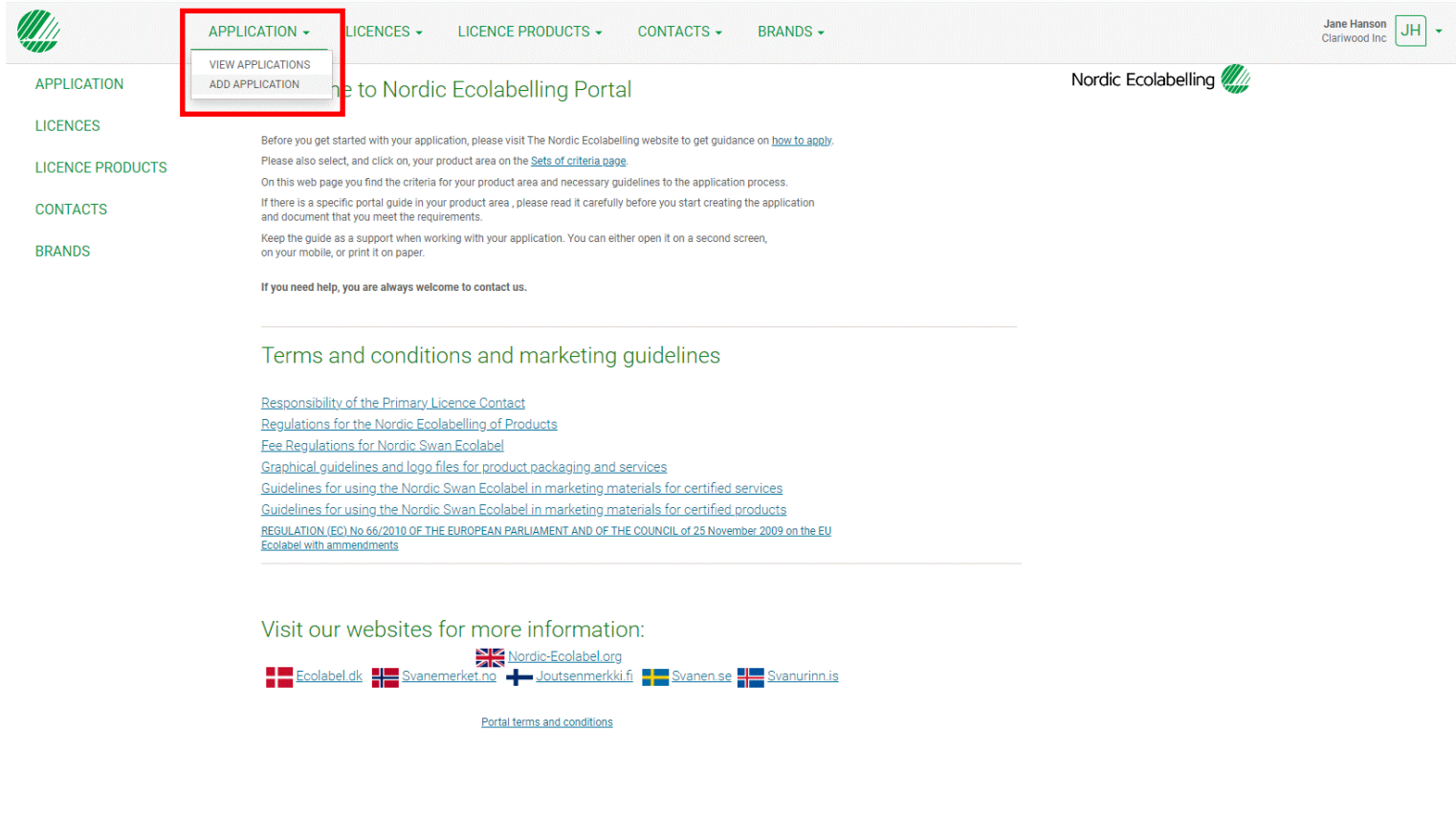
1.

Sign in and
change your
password.

2.

Create
your application
request.

2. Create your application request.



The screenshot shows the Nordic Ecolabelling Portal website. The top navigation bar includes links for APPLICATION, LICENCES, LICENCE PRODUCTS, CONTACTS, and BRANDS. The 'APPLICATION' link is highlighted with a red box, and its sub-menu items, 'VIEW APPLICATIONS' and 'ADD APPLICATION', are also highlighted. The main content area features a welcome message and a list of links for terms and conditions and marketing guidelines.

APPLICATION ▾
VIEW APPLICATIONS
ADD APPLICATION

LICENCES ▾
LICENCE PRODUCTS ▾
CONTACTS ▾
BRANDS ▾

Welcome to Nordic Ecolabelling Portal

Before you get started with your application, please visit The Nordic Ecolabelling website to get guidance on [how to apply](#).
Please also select, and click on, your product area on the [Sets of criteria page](#).
On this web page you find the criteria for your product area and necessary guidelines to the application process.
If there is a specific portal guide in your product area, please read it carefully before you start creating the application and document that you meet the requirements.
Keep the guide as a support when working with your application. You can either open it on a second screen, on your mobile, or print it on paper.
If you need help, you are always welcome to contact us.

Terms and conditions and marketing guidelines

[Responsibility of the Primary Licence Contact](#)
[Regulations for the Nordic Ecolabelling of Products](#)
[Fee Regulations for Nordic Swan Ecolabel](#)
[Graphical guidelines and logo files for product packaging and services](#)
[Guidelines for using the Nordic Swan Ecolabel in marketing materials for certified services](#)
[Guidelines for using the Nordic Swan Ecolabel in marketing materials for certified products](#)
[REGULATION \(EC\) No 66/2010 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 25 November 2009 on the EU Ecolabel with amendments](#)

Visit our websites for more information:

[Ecolabel.dk](#) [Svanemarket.no](#) [Joutsenmerkki.fi](#) [Svanen.se](#) [Svanurinn.is](#)

[Portal terms and conditions](#)

Please, click **Application** and **Add Application** to create your application request.

2. Create your application request.

The screenshot shows a web application interface for creating an application request. The top navigation bar includes links for APPLICATION, LICENCES, LICENCE PRODUCTS, CONTACTS, and BRANDS. The user is logged in as Jane Hansson, Clariwood Inc. (JH). The left sidebar shows 'APPLICATIONS' and 'ADD APPLICATION'. The main form is titled 'Application Information' and contains several fields: 'Applicant *' (Clariwood Inc.), 'Applicant's Naming of Application', 'Application Type *' (highlighted with a red box), and 'Certifying Country *' (highlighted with a red box). Below these fields are sections for 'Contact Persons in your Company' and 'We Undertake the Regulations by'. The 'Application Type *' dropdown is highlighted with a red box, and the 'Certifying Country *' dropdown is also highlighted with a red box.

Please, ensure that you give your application a suitable name for your own company.

Click the arrows in the **Application Type** drop-down list and select:

1. **New** to start an application.
2. **Extension** to add a product to a licence.
3. **Change** to make changes to a licence.

2. Create your application request.

The screenshot shows the 'Application Information' form in the Clariwood Inc. system. The form is titled 'Application Information' and has a 'SAVE' button and a 'SIGN & CREATE APPLICATION' button. The form includes the following fields:

- Applicant ***: Clariwood Inc.
- Applicant's Naming of Application**: Extension X
- Application Type ***: Extension
- Licence ***: 3031 0105, 5, Clariwood Inc., 031 Furniture and fitments
- Applicant's description of application, production site and invoice information ***: (Red box highlights this area)
- Contact Persons in your Company**: Primary Application Contact *

The 'Application Type' and 'Licence' dropdown menus are highlighted with red boxes. The 'Licence' dropdown menu is open, showing a list of options:

- 3031 0105, 4, Clariwood Inc., 031 Furniture and fitments
- 3031 0105, 5, Clariwood Inc., 031 Furniture and fitments
- 3055 0498, 5, Clariwood Inc., 055 Hotels and other accommodation
- 3055 0499, 4, Clariwood Inc., 055 Hotels and other accommodation
- 3055 0499, 5, Clariwood Inc., 055 Hotels and other accommodation

The 'Primary Application Contact' dropdown menu is also open, showing a list of options:

- 3031 0105, 4, Clariwood Inc., 031 Furniture and fitments
- 3031 0105, 5, Clariwood Inc., 031 Furniture and fitments
- 3055 0498, 5, Clariwood Inc., 055 Hotels and other accommodation
- 3055 0499, 4, Clariwood Inc., 055 Hotels and other accommodation
- 3055 0499, 5, Clariwood Inc., 055 Hotels and other accommodation

At the bottom of the form, there is a section titled 'We Undertake the Regulations by Creating this Request of Application' with two checkboxes:

- ☐ Nordic Ecolabelling Regulations Accepted * ([Regulations for Nordic Ecolabelling of Products](#)) OR Regulation (EC) No 66/2010 of the European Parliament and of the Council of 25 November 2009 (<https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32010R0066&from=EN>)
- ☐ The responsibilities of the PLC ([Licensees Commitment](#) [Fee Regulations](#))

If you want to create a change application, select **Extension** or **Change** in the **Application Type** list.

Select the licence you would like to change from the drop-down list.

Please use **Applicant's description** to describe what extensions, or other changes, you intend to do in your licence. Also specify if there is any information we need to add to the invoice for your company.

Then select contact persons in your company.

2. Create your application request.

The screenshot displays a web application for creating an application request. It features a top navigation bar with links for APPLICATION, LICENCES, LICENCE PRODUCTS, CONTACTS, and BRANDS. A user profile for Jane Hansson (Clariwood Inc.) is visible in the top right. The left sidebar contains a menu with 'APPLICATIONS' and 'ADD APPLICATION'. The main content area is divided into two panels. The left panel, titled 'Application Information', contains a form with fields for 'Applicant *' (Clariwood Inc.), 'Applicant's Naming of Application', 'Application Type *', and 'Certifying Country *'. The right panel, also titled 'Application Information', shows a larger version of the same form. In this panel, the 'Application Type *' dropdown menu is open, showing three options: 'New' (highlighted in blue), 'Extension', and 'Change'. Below the form, there is a section for 'Contact Persons in your Company' with a 'Primary Application Contact *' field. At the bottom, there are two checkboxes: 'Nordic Ecolabelling Regulations Accepted *' with a link to regulations, and 'The responsibilities of the PLC' with links to 'Licensees Commitment' and 'Fee Regulations'.

When you select **New** in the **Application Type** list, a set of new lists turns up with choices to make.

Start by selecting which **Certifying Country** you suggest will handle your application.

2. Create your application request.

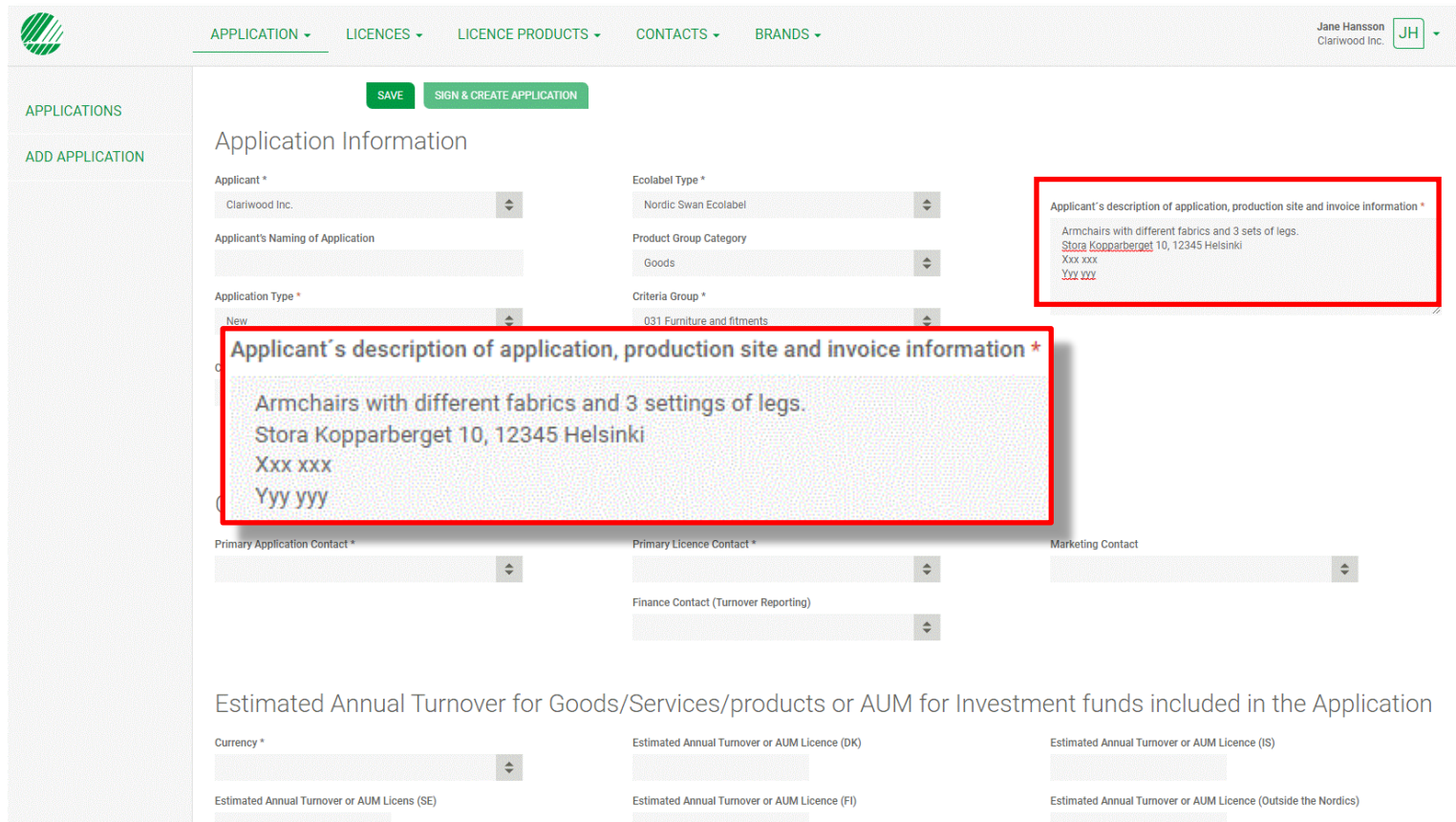
The screenshot shows the 'Application Information' form in the Ecolabel system. The form is titled 'Application Information' and has a sidebar with 'APPLICATIONS' and 'ADD APPLICATION'. The main form area contains several dropdown menus and text input fields. A red box highlights the 'Ecolabel Type *' dropdown menu, which is currently set to 'Nordic Swan Ecolabel'. Another red box highlights the 'Product Group Category' dropdown menu, which is currently set to 'Goods'. A third red box highlights the 'Criteria Group *' dropdown menu, which is currently set to '031 Furniture and fitments'. The 'Criteria Group *' dropdown menu is open, showing a list of options including '001 Primary batteries', '005 Tissue paper', '008 Remanufactured OEM Toner Cartridges', '010 Construction and facade panels, and mouldings', '013 Car, boat and train care products', '015 Imaging equipment', '017 Dishwasher detergents and rinse aids', '019 Compost bins', '023 Sanitary Products', '025 Hand Dishwashing Detergents', '026 Cleaning products', '029 Floor coverings', '030 Rechargeable batteries and portable chargers', '031 Furniture and fitments', '039 Manufacturing of textiles, hides/skins and leather', '044 Copy and printing paper', '047 Disposables for food', '049 Grease-proof Paper', '057 Office and hobby supplies', and '062 Windows and exterior doors'. The '031 Furniture and fitments' option is highlighted in blue. The form also includes fields for 'Ecolabel Type *', 'Product Group Category', 'Criteria Group *', 'Criteria Group and Generation *', 'Primary Licence Contact *', 'Marketing Contact', 'Finance Contact (Turnover Reporting)', and 'Estimated Annual Turnover or AUM Licence (DK)', 'Estimated Annual Turnover or AUM Licence (IS)', 'Estimated Annual Turnover or AUM Licence (FI)', and 'Estimated Annual Turnover or AUM Licence (Outside the Nordics)'. The 'Ecolabel Type *' dropdown menu is currently set to 'Nordic Swan Ecolabel'. The 'Product Group Category' dropdown menu is currently set to 'Goods'. The 'Criteria Group *' dropdown menu is currently set to '031 Furniture and fitments'. The 'Criteria Group and Generation *' dropdown menu is currently set to '031 Furniture and fitments 5'. The 'Primary Licence Contact *' dropdown menu is currently set to 'Nordic Swan Ecolabel'. The 'Marketing Contact' dropdown menu is currently set to 'Nordic Swan Ecolabel'. The 'Finance Contact (Turnover Reporting)' dropdown menu is currently set to 'Nordic Swan Ecolabel'. The 'Estimated Annual Turnover or AUM Licence (DK)' field is currently empty. The 'Estimated Annual Turnover or AUM Licence (IS)' field is currently empty. The 'Estimated Annual Turnover or AUM Licence (FI)' field is currently empty. The 'Estimated Annual Turnover or AUM Licence (Outside the Nordics)' field is currently empty.

Select **Nordic Swan Ecolabel** in the **Ecolabel Type** drop-down list.

Select **Goods** in the **Category** drop-down list.

Then select **Criteria Group**, for example, 031 Furniture and fitments.

2. Create your application request.



The screenshot shows a web application form for creating an application request. The form is titled "Application Information" and includes a sidebar with "APPLICATIONS" and "ADD APPLICATION". The main form area contains several sections:

- Applicant *:** A dropdown menu with "Clariwood Inc." selected.
- Ecolabel Type *:** A dropdown menu with "Nordic Swan Ecolabel" selected.
- Applicant's Naming of Application:** A text input field.
- Product Group Category:** A dropdown menu with "Goods" selected.
- Application Type *:** A dropdown menu with "New" selected.
- Criteria Group *:** A dropdown menu with "031 Furniture and fittings" selected.
- Applicant's description of application, production site and invoice information *:** A text area containing the following text:
Armchairs with different fabrics and 3 settings of legs.
Stora Kopparberget 10, 12345 Helsinki
Xxx xxx
Yyy yyy
- Primary Application Contact *:** A dropdown menu.
- Primary Licence Contact *:** A dropdown menu.
- Marketing Contact:** A dropdown menu.
- Finance Contact (Turnover Reporting):** A dropdown menu.
- Estimated Annual Turnover for Goods/Services/products or AUM for Investment funds included in the Application:** A section with multiple input fields for different currencies and turnover types.

Two red boxes highlight the "Applicant's description of application, production site and invoice information *" text area, indicating where the user should enter the name of the production site and other relevant information.

Please, use **Applicant's description** to describe your application.

Enter the name of the production site.

Also specify if there is any information we need to add to the invoice for your company.

2. Create your application request.

The screenshot shows a web application interface for creating an application. The top navigation bar includes 'APPLICATION', 'LICENCES', 'LICENCE PRODUCTS', 'CONTACTS', and 'BRANDS'. The 'CONTACTS' menu is highlighted with a red box. Below the navigation bar, there is a sidebar with 'APPLICATIONS' and 'ADD APPLICATION'. The main content area is titled 'Application Information' and contains several dropdown menus for 'Applicant *', 'Applicant's Naming of Application', 'Application Type *', 'Certifying Country *', 'Criteria Group and Generation *', 'Primary Application Contact *', 'Primary Licence Contact *', 'Marketing Contact', and 'Finance Contact (Turnover Reporting)'. A red box highlights the 'Contact Persons in your Company' section, which includes the 'Primary Application Contact *' and 'Primary Licence Contact *' dropdowns. Below this, there is a section for 'Estimated Annual Turnover for Goods/Services/products or AUM for Investment funds included in the Application' with multiple dropdown menus for 'Currency *', 'Estimated Annual Turnover or AUM Licence (DK)', 'Estimated Annual Turnover or AUM Licence (IS)', 'Estimated Annual Turnover or AUM Licenses (SE)', 'Estimated Annual Turnover or AUM Licence (FI)', and 'Estimated Annual Turnover or AUM Licence (Outside the Nordics)'. A red box also highlights a 'CONTACTS' and 'BRANDS' dropdown menu in the center of the page, which contains a 'VIEW COMPANY CONTACTS' button and an 'ADD CONTACTS' button.

Please, select a **Primary Application Contact** who is assigned responsibility for this specific application.

Then select a **Primary Licence Contact**. It could be the same individual or someone else who is responsible for all the licences on your company's portal account.

If a contact in your company is missing from the list, please select **Contacts** in the top menu and then select **Add contacts**.

2. Create your application request.

The screenshot shows the 'Application Information' form. The top navigation bar includes 'APPLICATION', 'LICENCES', 'LICENCE PRODUCTS', 'CONTACTS', and 'BRANDS'. The user is Jane Hansson at Clariwood Inc. The form has two main sections: 'Application Information' and 'Contact Persons in your Company'. The 'Application Information' section includes fields for Applicant, Ecolabel Type, Product Group Category, Criteria Group, and Criteria Group and Generation. The 'Contact Persons in your Company' section includes fields for Primary Application Contact, Primary Licence Contact, Marketing Contact, and Finance Contact (Turnover Reporting). The 'Marketing Contact' and 'Finance Contact (Turnover Reporting)' fields are highlighted with a red box. Below this is the 'Estimated Annual Turnover for Goods/Services/products or AUM for Investment funds included in the Application' section, which includes fields for Currency and Estimated Annual Turnover or AUM Licence for DK, IS, FI, SE, and Outside the Nordics.

APPLICATION LICENCES LICENCE PRODUCTS CONTACTS BRANDS Jane Hansson Clariwood Inc. JH

APPLICATIONS ADD APPLICATION

SAVE SIGN & CREATE APPLICATION

Application Information

Applicant * Clariwood Inc.

Applicant's Naming of Application

Application Type * New

Certifying Country * SWEDEN

Ecolabel Type * Nordic Swan Ecolabel

Product Group Category Goods

Criteria Group * 031 Furniture and fitments

Criteria Group and Generation * 031 Furniture and fitments 5

Applicant's description of application, production site and invoice information *

Armchairs with different fabrics and 3 sets of legs.
Stora Kopparberget 10, 12345 Helsinki
Xxx xxx
Yyy yyy

Contact Persons in your Company

Primary Application Contact *

Primary Licence Contact *

Marketing Contact

Finance Contact (Turnover Reporting)

Estimated Annual Turnover for Goods/Services/products or AUM for Investment funds included in the Application

Currency *

Estimated Annual Turnover or AUM Licence (DK)

Estimated Annual Turnover or AUM Licence (IS)

Estimated Annual Turnover or AUM Licence (SE)

Estimated Annual Turnover or AUM Licence (FI)

Estimated Annual Turnover or AUM Licence (Outside the Nordics)

Please, select a **Marketing Contact**, who is responsible for your use of the Nordic Swan Ecolabel when you have received a license.

Then select a **Finance Contact**, responsible for reporting the annual turnover of the products included in your licences.

2. Create your application request.

Contact Persons in your Company

Primary Application Contact *
Jane Hansson

Primary Licence Contact *
Jane Hansson

Marketing Contact
Jane Hansson

Finance Contact (Turnover Reporting)
Jane Hansson

Estimated Annual Turnover for Goods/Services/products or AUM for Investment funds included in the Application

Currency *	Estimated Annual Turnover or AUM Licence (DK)	Estimated Annual Turnover or AUM Licence (IS)
EUR	18.000.000	150.000
Estimated Annual Turnover or AUM Licenses (SE)	Estimated Annual Turnover or AUM Licence (FI)	Estimated Annual Turnover or AUM Licence (Outside the Nordics)
45.000.000	25.000.000	0
Estimated Annual Turnover or AUM Licence (NO)		
20.000.000		

SAVE SIGN & CREATE APPLICATION

All times (UTC+01:00) Brussels, Copenhagen, Madrid, Paris unless otherwise noted
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4.3.0.1

Please, select the currency for your invoice in the **Currency** field.

State the company's estimated annual turnover for the products included in your application without using periods, spaces or commas.

Estimate the annual turnover for each selected national market in the Nordics. And for all markets outside the Nordics where the products will be sold.

2. Create your application request.

Name	Type	Application Product Status	Licence Nr.	Criteria Group & Generation	Trade Name (SE)	Trade Name (NO)	Trade Name (DK)	Trade Name (FI)	Trade Name (IS)	Trade Name (OTN)	Valid From	Valid To
No records are available in this view												

Contact Persons in your Company

Primary Application Contact *	Primary Licence Contact *	Marketing Contact
Jane Hansson	Jane Hansson	Jane Hansson
	Finance Contact (Turnover Reporting)	
	Jane Hansson	

Estimated Annual Turnover for Goods/Services/products or AUM for Investment funds included in the Application

Currency *	Estimated Annual Turnover or AUM Licence (DK)	Estimated Annual Turnover or AUM Licence (IS)
EUR	5000000	15500
Estimated Annual Turnover or AUM Licence (SE)	Estimated Annual Turnover or AUM Licence (FI)	Estimated Annual Turnover or AUM Licence (Outside the Nordics)
3500000	5000000	0
Estimated Annual Turnover or AUM Licence (NO)		
250000		

We Undertake the Regulations by Creating this Request of Application

☒ Nordic Ecolabelling Regulations Accepted * ([Regulations for Nordic Ecolabelling of Products](#)) OR Regulation (EC) No 66/2010 of the European Parliament and of the Council of 25 November 2009 <https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?url=CELEX-32010R0066&from=EN>

☒ The responsibilities of the PLC ([Licensees Commitment](#) [Fee Regulations](#))

SAVE

SIGN & CREATE APPLICATION

Please, read the **Regulations** carefully.

Then tick the boxes to confirm that your company accepts and complies with them.

The **Sign & create application** button becomes dark green and activated when both boxes are ticked.

Click **Sign & create application** to continue.

2. Create your application request.

The screenshot shows a web application interface for creating an application request. The top navigation bar includes 'APPLICATION', 'LICENCES', 'LICENCE PRODUCTS', 'CONTACTS', and 'BRANDS'. The user is logged in as Jane Hansson, Clariwood Inc. (JH). A success message at the top states 'Record created successfully.' with a green checkmark. Below this is a green 'SAVE' button. The main form is titled 'Application Information' and contains several sections:

- Applicant:** Clariwood Inc. (dropdown)
- Applicant's Naming of Application:** Swan project A (text input)
- Application Type *:** New (dropdown)
- Certifying Country *:** SWEDEN (dropdown)
- Ecolabel Type *:** Nordic Swan Ecolabel (dropdown)
- Product Group Category:** Goods (dropdown)
- Criteria Group *:** 062 Windows and exterior doors (dropdown)
- Criteria Group and Generation *:** 062 Windows and exterior doors 4 (dropdown)
- ID Number:** 30774 (text input)
- Application Status:** New (dropdown)
- Applicant's description of application, production site and invoice information *:** New Front door (text area)

Below the form is the 'Application Products' section, which includes a table with columns: Name, Type, Application Product Status, Licence Nr., Criteria Group & Generation, Trade Name (SE), Trade Name (NO), Trade Name (DK), Trade Name (FI), Trade Name (IS), Trade Name (OtN), Valid From, and Valid To. The table is currently empty, with the message 'No records are available in this view'. A green 'ADD' button is highlighted with a red box in the top right corner of the table area.

At the bottom is the 'Contact Persons in your Company' section, which includes three dropdown menus for 'Primary Application Contact *' (Jane Hansson), 'Primary Licence Contact *' (Jane Hansson), and 'Marketing Contact' (Jane Hansson). There is also a link for 'Finance Contact (Turnover Reporting)'.

The application request is now created and provided with an **Application ID number** and an **Application status**.

The application is sent to Nordic Ecolabelling and the application fee will be invoiced.

Please click **Add** to continue and add one or a few products to your application request.

Please contact us for assistance if you have several products.

2. Create your application request.

Record created successfully

Application

ADD APPLICATION

Applicant

Clariwood Inc.

Applicant's Naming of Application

Swan project A

Application Type *

New

Certifying Country *

SWEDEN

Product Information

Add Application Product

☒ New

☐ Existing

Product Name *

Type *

Window

Application Product Status

New

Brand

Production Site

Clariwood Inc.

CANCEL SAVE

Application Products

Application Products

ADD

Name	Type	Application Product Status	Licence Nr.	Criteria Group & Generation	Trade Name (SE)	Trade Name (NO)	Trade Name (DK)	Trade Name (FI)	Trade Name (IS)	Trade Name (OTN)	Valid From	Valid To
No records are available in this view												

Contact Persons in your Company

Primary Application Contact *

Jane Hansson

Primary Licence Contact *

Jane Hansson

Marketing Contact

Jane Hansson

Please add **Product Name** and select product type in the **Type** drop-down-list.

Use the scroll bar to continue with intended target markets, target market countries and trade names.

2. Create your application request.

The screenshot shows a software interface for creating an application request. A 'Product Information' dialog box is open, showing fields for Type, Application Product Status, Brand, and Production Site. A smaller 'Add' dialog box is also open, showing 'Intended Target Market(s) for Product' and 'Target Market Countries and Trade Names'.

Product Information

Add Application Product

☒ New
☐ Existing

Type *

Window

Application Product Status

New

Brand

Production Site

Clariwood Inc.

Add

Intended Target Market(s) for Product

☐ Consumer
☐ Professional
☐ Not available for sale in the open market

Target Market Countries and Trade Names

Sweden

Application Products

Application Products

Name	Type	Application Product Status	Licence Nr.	Criteria Group & Generation	Trade Name (SE)	Trade Name (NO)	Trade Name (DK)	Trade Name (FI)	Trade Name (IS)	Trade Name (OTN)	Valid From	Valid To
No records are available in this view												

Contact Persons in your Company

Primary Application Contact *	Primary Licence Contact *	Marketing Contact
Jane Hansson	Jane Hansson	Jane Hansson

Please, select the **Intended Target Market**, or markets, for the product.

2. Create your application request.

The screenshot shows a web application interface for creating an application request. The main form is titled 'Add' and contains the following sections:

- Product Information**
 - Add Application Product**: Radio buttons for 'New' (selected) and 'Existing'.
 - Product Name ***: A text input field.
 - Type ***: A dropdown menu with 'Window' selected.
 - Application Product Status**: A dropdown menu with 'New' selected.
 - Brand**: A dropdown menu.
 - Production Site**: A dropdown menu with 'Clariwood Inc.' selected.
- Applicant**: A dropdown menu with 'Clariwood Inc.' selected.
- Applicant's Naming of Application**: A text input field with 'Swan project A'.
- Application Type ***: A dropdown menu with 'New' selected.
- Certifying Country ***: A dropdown menu.

Below the main form, there are four overlapping 'Add' pop-ups for different countries and languages, each with a 'Trade Name' field and a 'Marketed in' checkbox:

- Sweden**: Trade Name (SE), Marketed in SE.
- Norway**: Trade Name (NO), Marketed in NO.
- Finland**: Trade Name (FI), Marketed in FI.
- Iceland**: Trade Name (IS), Marketed in IS.

At the bottom, there is a table for 'Marketing Contact' with columns for 'Name (NO)', 'Trade Name (DK)', 'Trade Name (FI)', 'Trade Name (IS)', 'Trade Name (OTN)', 'Valid From', and 'Valid To'. The 'Marketing Contact' field is currently set to 'Jane Hansson'.

- State which Nordic countries you intend to sell the product in and verify the **Trade Name** for each country.
- State if you intend to sell the product outside the Nordics and verify the general **Trade Name**.
- Verify the **Trade Name** in English and click **Save**.

Read the criteria document and start documenting that your products meet the requirements.

During your application process, you will be assigned an evaluator who will review your documentation.

If you have any questions, you are always welcome to contact us.



Published by

Nordisk Miljömärkning / Nordic Ecolabelling

Box 38114

SE-100 64 Stockholm

Phone: +46 (0)8 55 55 24 00

E-mail: info@nordicecolabelling.org

Website: www.nordic-swan-ecolabel.org

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